

Provided FREE by [RTI Files](#)



## Online RTI Request Form Details

### RTI Request Details :-

<b>RTI Request Registration number</b>	POSTS/R/E/22/09801
<b>Public Authority</b>	Department of Posts

### Personal Details of RTI Applicant:-

<b>Name</b>	
<b>Gender</b>	
<b>Address</b>	
<b>Country</b>	
<b>State</b>	
<b>Status</b>	Urban
<b>Educational Status</b>	Literate
<b>Phone Numbe</b>	
<b>Mobile Numb</b>	
<b>Email-ID</b>	

### Request Details :-

<b>Citizenship</b>	Indian
<b>Is the Requester Below Poverty Line ?</b>	No

(Description of Information sought (upto 500 characters))

<b>Description of Information Sought</b>	
<p>Respected Sir,</p> <p>I request you to kindly provide me the following details about</p> <p>Kottayam Head Post Office, situated at SH 1, opposite Municipality, Kottayam, Kerala 686001 :-</p> <ol style="list-style-type: none"> <li>1. How many positions/designations are there in Kottayam Head Post Office. Provide the name of each and every position/designation (whether Gazetted or Non Gazetted) of Kottayam Head Post Office. (for example, Head Post Master, Accountant, Postal Superintendent, Clerk, Manager, Section Officer, Postman etc.).</li> <li>2. Kindly provide the details of the work/duty to be performed by each position/designation (whether Gazetted or Non Gazetted) in the office in Kottayam Head Post Office. ( for example :- Postman Deliver Daks, Clerk do registering of speed post or payment banking services, Accountant maintain accounting records, Sweeper cleans the floor etc.).</li> <li>3. Provide the details of how the Kottayam Head Post Office Staff attendance is recorded, whether by Biometric or through an attendance register.</li> </ol> <p>Thanking You.</p>	
<b>Concerned CPIO</b>	Kerala, Kottayam, Sr Postmaster

Supporting document *(only pdf upto 1 MB)*

Supporting document not provided

[Print](#)

[Close](#)